

## **WMA Conference Center Use Policy**

As of January 2022, Conference Center spaces at the Wiregrass Museum of Art have transitioned to become an extension of the museum's mission, and are being primarily used for programming purposes in response to community demand. However, select events may still take place in these spaces, including:

- 1. Museum partnerships and programs as agreed upon by museum staff and/or board
- 2. City of Dothan events, in accordance with City of Dothan Resolution No. 2016-232
- 3. Art-centric and art-related events
- 4. Education and other non-profit related uses

Events must take place during the museum's standard operating hours. Rental agreements will be executed by museum staff and partners, outlining reserved dates and times, use of amenities, roles and responsibilities, and other operations details. All rates include tables, chairs, set-up, breakdown, and cleaning fee. Any nonprofits who request use of the space must show proof of 501(c)(3) non-profit status (IRS letter).

To inquire about eligibility and availability, please call 334-794-3871 or email <u>info@wiregrassmuseum.org</u>.

For qualifying events and programs, pricing is set as follows, per day:

## The Great Hall

Monday - Thursday- \$800 Friday - Sunday- \$1000 15% discount for non-profit organizations \$150 staff/cleaning fee

## **Meeting Rooms**

\$125 per room (Mon-Sun) \$400 for all four rooms (Mon-Sun) \$150 staff/cleaning fee

## Garden

Monday - Sunday \$500 Add \$150 for bathroom access